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**Maiden Bradley with Yarnfield Parish Council**

**Minutes**

## Meeting held on Tuesday 9 May 2023

# 7.00pm Public Question Time

No members of the public attended the meeting.

# Unitary Councillor Bill Parks will give a report, if required.

Cllr Parks did not attend the meeting.   
  
**Attendees**: Cllr Simon Wager (Chair), Cllr Susanna Brigden, Cllr Esther Swan, Cllr Sebastian Seymour, Cllr Ann-Marie Halligan (minutes)

# Acceptance of apologies for absence and dispensations Apologies were accepted from Cllr Stancombe and Cllr Barrass.

# To receive declarations of interests No new declarations were made.

# Exclusion of the Press and Public None were in attendance.

# To receive and sign the minutes of the meetings held on Tuesday 11 April 2023 The minutes were discussed, and Cllr Brigden proposed acceptance and Cllr Swan seconded.

# Chairman’s announcements None

1. **Planning Applications**PL/2023/02863  
   [https://develfollows:ltshire.gov.uk/pr/s/planning-application/a0i3z00001AZZsnAAH/pl202302863](https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001AZZsnAAH/pl202302863)   
   Consultation Deadline 01/06/2023  
   The Old Timber Yard – Make changes to approved plans for plot 4 & 5 garages as follows: Make garages to 2 x detached garages from quadruple. Add office and store to plot 4 garage including pitch roof, add window to rear elevation plot 5 Add a pedestrian door to each garage.  
     
   **Decision**: No objections.

PL/2023/03199   
<https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001AaNIjAAN/pl202303199>   
Consultation Deadline 23/05/2023

Yarnfield Cottage – Proposed front, rear and roof extension  
  
There was discussion of the application and concerns discussed regarding the increase in overall roof height. This would have significant visual impact and make the building unduly dominating, given its elevated position, and not in scale with the surrounding landscape and not in keeping with the vernacular architectural. Overall the application was not supported.   
**Decision**: Not supported, objections to be filed with Wiltshire Council.  
  
PL/2023/03129  
<https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001Aa6dXAAR/pl202303129>   
95 Frome Road – Single storey extension to existing garage

Consultation deadline 18/05/2023  
  
**Decision:** No objections.   
  
PL/2023/03126  
<https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001Aa6PIAAZ/pl202303126>   
74 HIGH STREET, MAIDEN BRADLEY, WARMINSTER, BA12 7JG - TG1 2 Lawson Cypress trees back to back situated to the left of the house. Fell both trees.  
T1 Multi-stemmed Lawson Cypress situated on the roadside corner of the parking area. Reduce the height by up to 4 metres.  
Consultation deadline 18/05/2023

**Decision:** No objections.

1. **Council to discuss the status of the recruitment for the new Parish Clerk**Cllr Brigden gave an update on the interviews held. Although there were two good candidates, neither was appropriate for practical reasons.
2. **Parish Clerk Locum appointment update**Councillors discussed the current status of the hire of a Locum and the result of the interview held for the position and agreed that there were currently no suitable candidates for the role.
3. **Advertising for the Parish Clerk position**  
   Council gave retrospective approval to pay for advertising for a Clerk with the SLCC through to mid-May and approved continuing to advertise the vacant position for Clerk with WALC and through the paid SLCC ads for the next two months. Cllr Brigden will review the working, and other potential outlets such as a Blackmore Vale ad, MB News, local press, the Warminster journal. It was agreed that administrative experience was needed but compliance and clerking training could be provided.
4. **Frequency of Parish Council Meetings**Council agreed to meet every other month with effect from July 2023, six meetings per year. Planning meetings to be held in addition as needed. Cllr Wager and Cllr Brigden to finalise dates as needed but outlined as usually falling in July, September, November, January, March, May each year.
5. **Wessex Water scheme for sponsorship**The update from Cllr Stancomb regarding discussions with Carol Appleton, regarding a costed proposal from the Village Hall Committee was postponed the next meeting.
6. **Brown Tourist (Highway) signs**Council to discuss the updating/replacement of the existing signs once the new Parish Clerk is in place to manage the application to Wiltshire Council.
7. **Maiden Bradley News**The council discussed the Parish Newsletter’s recent appeal for funds. Cllr Swan will liaise with Pat Kennedy regarding submission of a long-term sustainable request for funding for presentation to the council.
8. **Coronation Day**Council discussed the update from Memorial Hall for Coronation Day funding.  
     
   Payment of the invoice from Tonia Gunstone for commemorative postcard created for the Coronation (£447.42) was agreed. The invoice from Fonthill Nurseries’ plants and pots was discussed (£443.96), but there are further costs (for the plaque) which need to be clarified before it can be approved.
9. **Telephone Box**Decision: Cllr Brigden will give the go ahead to go ahead to supplier for the refurbishment works to the telephone box.
10. **Recreation Area**Council discussed the cleaning of the recreation area. Cllrs Swan and Halligan will organise the spring cleaning of the play area. Cllr Brigden suggested investigating upgrading the play area and developing a Parish Council budget to cover it.
11. **Maiden Bradley Parish Council Internal Audit**

Council discussed the internal audit and the quotes to appoint a new Auditor to undertake the necessary audit process in good time. Cllr Seymour will this pursue once the Clerk’s laptop has been retrieved and will review the timetable as needed.

# Parish Steward visit. The Council is awaiting clarification on the activity of the new Parish Steward, following the change in the company responsible. Currently no visits are taking place.

# Traffic Calming and Speeding Traffic - Action Plan Transport & Traffic The fatal motorcycle accident by Church last Friday (5 May 2023) was discussed. Action: Cllr Wager will organise a full inspection of the area around the traffic calming area by the Highways Group in order to review what changes can be made to calm traffic and reduce speeding out of the village.

# Speed Indicator Device

Council heard a report from Councillor Simon Wager regarding the SIDs, which are working well and is effective in slowing traffic.

# Community Speed Watch Volunteers

Council heard an update from Councillor Simon Wager. He reported that the volunteers will be undertaking speed watch on the High Street. There are emerging problems with a rat run developing on Kingston Lane and Back Lane (due to navigation systems sending cars that way).   
  
**Action:** Council will re-apply for a 20-mph limit for Back Lane and Kingston Lane.

# Knapp Railings

Cllr Simon Wager is pursuing the three quotations for the repairs.

# Church Railings

Council will hear an update from Cllr Parks regarding the tidying around the altered church railings that are owned by Wiltshire Council at the next meeting.

# Defibrillator

Cllr Susanna Brigden confirmed she has actioned the Defibrillator checks.

# Policy updating

Council is will discuss Parish Council Policies once the new Clerk is in place, unless anything is urgent.

1. Approval and signing of Parish Accounts for the month of February and March 2023   
   Council will approve the accounts for February-May 2023 at the next meeting.
2. Payments  
   Cllr Seymour confirmed that access to the bank account has been reinstated, and that he will raise those payments needed; Cllr Brigden and Cllr Wager will approve.

The meeting finished 20:00