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| Actions | Done 2019 | To do 2020 | Done Sept 2020 |
| Traffic |  |  |  |
| Continue existing efforts to reduce speeding on Church Street, Frome Road, Back Lane, Kingston Lane and The Rank - (SID, Speed watch, traffic calming) | Cllr Simon Wager has coordinated 3 teams of Speedwatch (ongoing)  Recruit and train more Speed watch volunteers (done)  Cllr Simon Wager continues to operate SID rotation  Discuss purchase of traffic ‘box’ (rejected as output not in line with legal requirements?)  Consult engineer on long-term solutions (Cllr Simon Wager and Ian Ferguson have attended CATG and had various on-site meetings with WC engineer) | Agree and fund 3-year traffic plan (in progress)  Speedwatch to continue (ongoing)  SID rotation (ongoing) | Plan for white gates (Frome Road) and roundels agreed as priority at CATG. A meeting is planned on the 13th September 2021 between the Chairman, Unitary Councillor and the Wiltshire Council Senior Engineer to move the project forward.  Speedwatch and SID rotation ongoing.  2 new members recruited. |
| Explore options to reduce speeding and improve safety on High Street, working with residents and Wiltshire Council (e.g. a new SID, Speed watch, improvements advised by highways) | Consult engineer on solution for High Street (in progress)  Discuss purchase of a second SID for High Street (decided against and to put funds into alternative project for High Street) | Consult engineer on solution for High Street (in progress) | New CATG highways engineer has decided to review 20mph request for High Street, Back Lane and Kingston Lane. Metro counts ongoing. |
| Publish regular data from the SID and Speed watch (e.g. in Newsletter, Noticeboards, Facebook) | Create standard format for information to go in the newsletter (monthly report by Cllr Wager)  Facebook posts (by P Clerk) | Monitor regular reporting of information (ongoing) | Monthly report ongoing |
| Continue efforts to enforce weight limit (engagement with Wiltshire Council on A350/303, support of Weightwatchers) | Councillors supported letter campaign from WW to HGV companies (done)  Letter to MP sent with copy of parish plan highlighting traffic and weight limit priority (done) |  | HGV issue has been discussed regularly at council with input from new Unitary Cllr Bill Parks and support for WW campaign |
| Investigate long-term options to improve pavements (width, maintenance) and to create pavements where there are none (High Street, Frome Road) and identify budget cost. Present findings to the community. | Consult engineer on long-term solutions (in progress) | Consult engineer on long-term solutions (in progress) | Survey of the Rank residents about traffic concerns in particular crossing between High Street and the Rank. In progress. Unitary Councillor to feed back to Parish Council |
| Investigate options for bollards/railings to improve pavement safety and identify budget cost. Present findings to the community. | Consult engineer on long-term solutions (in progress) | Consult engineer on long-term solutions (in progress) | No further action. Options explored and rejected. |
| Investigate options for pedestrian crossing near the school bus pick up and identify budget cost. Present findings to the community. | Consult engineer on long-term solutions (in progress) | Consult engineer on long-term solutions (in progress) | CATG implementing white lines and bollard at the crossing by the old shop. |
| Consider alternatives ways to fund long-term traffic related improvements to the village |  |  | No further action necessary. |
| Internet and mobile phone |  |  |  |
| Establish a volunteer group to investigate long-term options to have a mobile phone mast, considering practical options and health implications, and to explore options regarding improving internet to remote farms | A volunteer group was established to research how to include MB in 2026 mobile network plans, but did not meet (suspended)  PC investigating option - BT Pole Ssmai-10-00 installation (in progress Sept 2020) | Check if Wiltshire Council has a plan to support rural areas to access government plan to improve mobile phone access by 2026 (in progress – Fleur)  Parish Council is investigating option - BT Pole Ssmai-10-00 installation (in progress Sept 2020) | Action required.  BT installation agreed and progress ongoing. |
| Explore collaboration with The Deverills and any other relevant village to collaborate to get a mobile phone mast |  |  | Action required. |
| Communication |  |  |  |
| Continue to support the development and publication of the Parish Newsletter | Increased budget was allocated to support the Parish Newsletter  PC members have written articles in the newsletter and encouraged volunteer groups to do so too (e.g. environment, cycling, Weightwatchers) | Ongoing support for parish newsletter funding and writing articles (in progress) | Annual funding awarded to the parish news and the PC continues to publish information regularly in the news. |
| Consider ways to improve visual/physical communication in the village via a Noticeboard e.g. print a monthly poster listing the standard activities in the village (e.g. first page of newsletter) and put in the Noticeboard | Poster of monthly events was created and printed and is available in the noticeboard (done) |  | A new poster of events has been produced by the village hall |
| Encourage use of the Noticeboard for notices about various activities | Book club produced a poster for the noticeboard |  | No further action necessary.  PC is planning to refurbish the notice board by the bus stop. |
| Annual village events |  |  |  |
| The PC will publish a list of the events and activities people have suggested | List was included in the plan and shared with Village Hall |  | No further action necessary. |
| The PC will invite volunteers to organise the listed events, via a Volunteer Meeting in the hall (January), as well as putting a poster in the Newsletter and the Noticeboard, and approaching people who have expressed an interest | A volunteer evening was held at the Village Hall in January and approximately 20 people signed up to support different parish plan activities |  | The PC has coordinated two activities relying on volunteers – spring clean and bulb planting. |
| The PC will establish a Volunteer Group, coordinated by a Councillor/s, but populated by volunteers | Ian Ferguson took the lead in coordinating volunteer meetings and helped facilitate and organise a number of volunteer meetings (e.g. footpath group, village hall group, mobile phone, Bonfire night, Weightwatchers etc) but these groups were suspended due to covid (suspended) |  | Stopped due to Covid.  Volunteers were mobilised for spring clean and bulb planting (as above) and will be supporting jubilee events etc. |
| The PC will prioritise investigating the feasibility of restarting two annual events in 2020 in the village, if community support is available, over the next 5 years:  - Bonfire Night (5 November); and  - Annual Summer Village Fete | The summer fete group met a number of times but work stopped due to Covid (suspended) | We will revisit options for village fete and bonfire night in spring 2020 (pending Covid) | Not organised due to covid.  Bonfire night logistics prepared for autumn 2021 but budget and lack of trained personnel mean not possible for 2021. Focus for 2022 will be jubilee. |
| Village Shop |  |  |  |
| Share the comments and suggestions made in the consultation with the Village Hall Committee | Parish plan sent to the village hall committee |  | No further action necessary |
| Ask the Village Hall Committee to assess the feasibility of opening hours on a Saturday morning, given their reliance on volunteers, and to provide a response (Newsletter, Noticeboard, Facebook) | Village Hall concluded it was not feasible to open shop on Saturday (not enough volunteers) |  | Village shop has closed |
| Support the Village Shop in its efforts to mobilise volunteers and to sustain the service it provides | Village Hall was invited to run a volunteer table at the volunteer recruitment meeting in January 2020 |  | Village shop has closed |
| Village Hall |  |  |  |
| Share the comments and suggestions made in the consultation with the Village Hall Committee | Parish plan sent to the village hall committee  Cllr Alex Channer presented the parish plan at the village hall committee |  | No further action necessary |
| Ask the Village Hall Committee to assess the feasibility of any of the proposed ideas, and availability of willing volunteers, and to provide a response (Newsletter, Noticeboard, Facebook) | Activities suspended due to covid |  | No further action necessary |
| Support the Village Hall with efforts to mobilise volunteers | Village Hall was invited to run a volunteer table at the volunteer recruitment meeting in January 2020 |  | No further action necessary |
| Footpaths and stiles |  |  |  |
| Work with the Wiltshire Rights of Way officer to assess and improve rights of way and permissive paths in MB  Hold a wider meeting with the responsible landowners/farmers and interested parishioners to discuss how to improve footpaths including signage, maintenance, stiles/gates and permissive paths |  | WC Rights of Way officer invited to conduct training (suspended due to covid)  Meeting not organised (suspended due to covid) – may not be necessary anymore | Meeting with RoW officers held and discussed improving signage for all footpaths in area and replacing stiles with swing gates/kissing gates. Plan to be submitted and funding sourced.  Action required. |
| Support community efforts to establish a footpath maintenance group, with training from Wiltshire Rights of Way | Footpath group established following January volunteer meeting hosted by Cllr Ian Ferguson  Footpath group activities:   * Had opening planning meeting * conducted maintenance on footpath entrance at Back Lane * coordinated reporting of maintenance request on footpaths in areas to My Wiltshire * Cllr Angus Neish was going to attend the next meeting but suspended due to covid | Footpath group activities ongoing (in progress) | RoW officers discouraged training and said their contractors would make changes to stiles/gates.  Action required to restart footpath group. |
| Continue to monitor and address maintenance and access to footpaths and respect for the Countryside Way |  | Ongoing activity by footpath group and parish councillors | Ongoing activity. |
| Support community efforts to print and display a map of local walks in the Noticeboard | Village Hall Committee put up OS map inside the hall | Suggest PC invite community to submit walks, bike rides and runs via parish magazine – all can go on website and selection in booklet (2021) | Leaflet plan ongoing – first draft at PC September 2021. |
| Investigate potential funding to improve stiles and gate access to local footpaths |  | Parish clerk to advise on local government sources of funding for wellness, etc.  Discuss swing gates/stiles in meeting with WC rights of way officer | Parish Clerk has provided details of the PIG grants to the Councillors regarding the Footpaths and provided contact details of the Rights of Way Officers at Wiltshire Council |
| Recreation ground |  |  |  |
| Establish a volunteer group to consider how to improve use and facilities at the existing recreation ground e.g. investigate the cost of an outdoor gym, playpark maintenance, dog exercise area | It was not possible to gather volunteers to work on this issue | Restart effort to create a volunteer group to discuss recreation area plans including outdoor gym (restart in spring 2021)  Include the under-18s in the volunteer group | Action required. |
| Housing |  |  |  |
| Record and consider wishes expressed regarding the number, type and location of housing to be built in any future housing development | Letter sent to planning department |  | No further action required. |
| Share this information with Wiltshire Council planning department |  |  | No further action required. |
| Carbon footprint |  |  |  |
| Support community efforts to invite a relevant expert to give a talk on climate change and the environment | Kate Moore has written articles about environmental protection in the newsletter and introduced some eco-friendly products at village shop | Support volunteers’ efforts to organise a talk in the village hall on the environment (Suspended due to Covid) | A community sustainability group has emerged.  Action required. |
| Seek advice from relevant expert authorities in local government and other organisations on what other similar communities are doing to reduce their carbon footprint |  | Parish Clerk will report back to council on learnings from climate change training (Dec/Jan report)  Parish Clerk will share further information regarding a climate change statement | Action required.  Parish Clerk to bring a Climate Declaration statement to be discussed by the Parish Council November 2021.  Wiltshire Council Climate Change Consultation, 1st September to the 17th October 2021. The community is encouraged to take part through Facebook and Noticeboard posters  <https://www.wiltshire.gov.uk/article/1004/Climate-strategy-consultation> |
| Investigate options regarding permissions for solar panels and wind turbines | Parish Clerk investigated and confirmed that declaration of climate emergency changes would not alter planning regulations for solar panels or wind turbines in MB (AONB; conservation zone) |  | No further action necessary. |
| The Church |  |  |  |
| Pass on suggestions about alternative use of the Church to the Church management and the Estate. Ask for their feedback on the feasibility of any of the ideas suggested | Parish plan shared with vicar and friends of the church |  | No further action necessary |
| Support the Church’s efforts to mobilise volunteers for its maintenance |  |  | No further action necessary |
| The pub |  |  |  |
| Ask the Estate to consider comments and suggestions by villagers about the pub as a social hub, in their commercial renovation plans | Parish plan shared with the Estate |  | No further action necessary |
| Support the opening of the newly refurbished pub in 2020 | Pub refurbishment in progress |  | No further action necessary |
| The bus service |  |  |  |
| Ensure information about The Link service is in the Newsletter, Noticeboard and Facebook | Efforts made to support promotion of The Link scheme |  | No further action necessary |
| Share the results of the survey with the bus company, highlighting request for a service to Frome at weekends, and ask about their plans for the service in the near future |  |  | No further action necessary |
| Parish Council |  |  |  |
| Consider how to improve communication about the PC mandate – what it can and can’t do | Parish clerk regularly submits notes for the newsletter about the parish council and its mandate or other services |  | Action required |
| Consider how to improve communication between councillors and parishioners | Website refreshed by parish clerk (done)  A section on the 2020 parish plan included in the website(done) | Publish an update on the parish plan action plan (in progress) | Action required |
| Consider how to improve communication about the actions the PC undertakes each month | Councillors have written articles about relevant issues |  | Action required |
| Consider how to encourage parishioners to attend meetings | Participation in person suspended due to covid, but prior to this we had attendees from Weightwatchers, dog walkers, environment group, and village hall |  | Action required |
| Conservation |  |  |  |
| Invite the Wiltshire Council Conservation Officer and/or AONB expert to give a talk on planning in a conservation area/AONB | The parish clerk to invite relevant expert from WC or AONB to give a talk in the village hall (suspended due to covid) |  | Action required |
| Support community efforts to provide public information (event, print, online) about the vernacular architectural style of the village and local historical features | Volunteer group expressed interest (suspended due to covid) |  | Action required |
| Investigate options to maintain and highlight local historical features |  | Restart efforts to explore potential of plaques/signs to be put up at historic sites in the village (spring 2021) | Action required |
| Police and crime |  |  |  |
| Pass on survey comments regarding rural crime and satisfaction with the police response to the relevant police authority | Parish plan shared with PCSO  PCSO attends PC meetings regularly |  | No further action necessary |
| Ask the Community Police officer to share examples of how communities can protect against rural crime | Alert scheme published in parish newsletter and on Facebook |  | No further action necessary |
| Rural tourism |  |  |  |
| Support efforts to include more visible/physical information in the village about monthly events and activities in the village, local footpaths, attractions, and local history (e.g. Noticeboard, Facebook, Newsletter online) | Activities to maintain rural beauty of the village - volunteers have weeded and strimmed paths, painted railings, made Christmas wreaths, and cleaned up village throughout year. Wiltshire Council provided ‘sparkle day’ clearing of weeds. Cllr Ray Kenzie refurbished bench on Back Lane.  Litter pick suspended due to covid  Volunteers expressed interest in village map/info board (suspended due to covid) | Litter pick (planned for November 2020)  Spring bulb planting (planned for October 2020)  Village map (painted/info board with historic sites, paths etc) under investigation with local artist (in progress) | Spring clean done (May)  Spring bulb planting done (autumn 2020)  Village interpretation board done (Jan-Sept 2021) |
| Support efforts to recognise village’s strategic position on national cycle route 25 e.g. signage, facilities for cyclists | Volunteer wrote article about cycling in the village newsletter | Cllr Kenzie has reported improvements needed on national cycle route (in progress) | Action required |
| Under-18s |  |  |  |
| Support efforts by young people in the village to liaise with the parish council and village hall regarding their ideas, activities and events for the village (e.g. via a youth council, an organised group or ad-hoc form of communication as they suggest)  Ensure under-18s views are consulted as part of all the relevant initiatives conducted in the parish plan | Under-18s gave a presentation at the parish plan consultation meeting  Under-18s attended parish council to set out their key interests | Ongoing consultation of under-18s required | Action required |
| Investigate concerns raised about sixth form travel costs with Wiltshire Council and report back | The Wiltshire Council Unitary Representative Fleur De Rhe Philipe for the Parish provided a reply for the Parish Council on this question. |  | Travel Costs are means tested by Wiltshire Council so no further action the PC can take. |
| Include in work on traffic concerns raised by children about impact of HGVs and heavy traffic on safety when catching the school bus |  | The PC to ask the under-18s to collate and record comments and experiences of traffic safety when walking to get the school bus.  PC to share these findings with relevant authorities. | Action required. |